

A professional man with a beard, wearing a dark suit, light blue shirt, and striped tie, is smiling and talking on a mobile phone. He is standing in an office environment with blurred desks and windows in the background.

sage

# Pastel Payroll & HR Partner Advantage

*The right payroll software is a major advantage. Ideal for any size business.*

# Give your business the successful advantage - work smart, stay on track and keep growing.

*Running Sage Pastel Partner Payroll Advantage software will offer you all the benefits you have come to expect from this trusted brand.*

This **SARS compliant** solution is ideal for rapidly growing businesses who need a comprehensive payroll.

Your **tax submissions and EMP201/EMP501 returns** are simple, your **payslips are customisable** and there is **smooth General Ledger (GL) integration** with Sage Pastel Accounting.

**Mobile services** allow employees to make use of the mobile app to access payslips and leave balances.

You can now also enjoy more flexible processing methods for managing larger sets of data. The **cloud based Self Service** portal allows for online data storage, workflow and approval, and data sync between cloud and desktop.

Take the next (important) step in ensuring the success of your business. Invest in an affordable, automated payroll solution - Sage Pastel Partner Payroll Advantage.


## Advantages for your business


- Process weekly, fortnightly and monthly paid employees with ease.
- Make SARS submissions a breeze with **consolidated reporting** for multiple companies with multiple databases.
- **Self Service Advantage** links your organisation's multiple payroll companies into one Self Service portal - empower your employees to access their secure online profile, submit travel claims and manage their leave. With **Cloud HR**, certain HR functions are taken directly to each line manager and empowers them to manage their staff directly. This includes online data capture, manager access to staff records in the cloud, distribution of HR related forms online with built-in workflow and approval, as well as email notifications.
- **Bulk Terminations and Reinstatements** makes it easy to dismiss or re-employ multiple employees at once - especially useful if you employ seasonal or project-based employees.
- **Four feature-rich modules included**, giving you a complete range of tools that add value to your payroll processes:
  - **Human Resources Management** - an easy-to-use desktop HR System for human resource managers, suitable for any size and type of business.
  - **Salary Structuring** - simplifies the task of structuring a Total-Cost-To-Company remuneration package for each employee.
  - **Multiple Transactions Manager** - complete more than one task easily, from only one screen.
  - **Third Party Payments** - disburse company deductions or contributions, like medical aids or pension funds, with the click of a button.

## Sage Pay

The all in one payment solution for your business. Sage Pay, together with Sage HR & Payroll, ensures that your salaries get paid on the same date, at the same time. You have the opportunity to access a wide range of payment solutions that will improve your business processes and reduce costs.




 We've got your back.  
Support when you need it

 Flex subscription option  
available

Pay a standard annual license fee or take  
advantage of our Flex monthly subscription.

 GL integration with Sage  
Pastel Accounting

 Your payroll data is always  
safe and secure

### Additional features with Flex

- Free validations and verifications from Sage Pay
- Mobile services
- Mobile travel logbook
- Online report repository
- Online dashboard
- Audit trail

 SARS compliant

# Why choose us?

## 10 Great reasons

- SARS compliant software for your peace of mind.
- A system so easy you can use it from day one.
- Tax submissions and EMP201/EMP501 returns made quick and simple.
- Automated updates ensure you always process on the latest software and legislative version.
- Optional specialised modules to cater for company specific requirements.
- Support that's with you every step of the way. If you get stuck, we're just a phone call or email away.
- A payroll package that's used by more businesses in South Africa than any other.
- Smooth GL integration with Sage Pastel Accounting.
- Safe and secure data.
- You can trust us. We've been around for over 25 years.

## Features

Number of companies	Unlimited
Number of users	10*
Number of employees	10 to unlimited (as per licence)
Cloud / Desktop	Hybrid
Optional modules	Includes various modules
Free legislative and product upgrades**	✓
Product support**	✓
Import or export transaction values for use in batches e.g. Excel	✓
EFT bank transfers to all the major banks in South Africa	✓
Process weekly / fortnightly / monthly pay periods across single or multiple companies	✓
Automatic leave pay out calculation on termination of employees	✓
Automatic calculation of BCEA leave rates per employee	✓
Terminate or reinstate multiple employees simultaneously	✓
Allow employees to submit leave and travel claims online	✓
Let employees see their payslips online or on their mobile devices	✓
Consolidated IRP5/IT3(a) makes it easy to submit your monthly, fortnightly and weekly together	✓
Included: EMP501 Reconciliation report for easy tax submissions	✓
Caters for statutory reporting such as EMP201s (UIF / SDL / PAYE)	✓
Verify the ID number and banking details of an employee with Sage Pay	Optional

\*As per your purchased licence. If you require more employees and companies or additional users, a fee will be applied.

\*\*Subject to annual license fee after the completion of the first year. Our software is sold subject to an annual license fee which covers all legislative upgrades as well as telephonic and email support. In addition, you are able to take on year-to-date totals, at any time of the year, without losing vital payroll information.

Johannesburg  
Sage Technology Park  
102 Western Service Road  
Gallo Manor  
Ext 6  
T +27 (0)11 304 4500

Cape Town  
Sage Technology Park  
3 Edison Way  
Century City  
T +27 (0)21 522 7400

Durban  
Sage Technology Park  
23A Flanders Drive  
Mount Edgecombe  
T +27 (0)31 537 7000

Pretoria  
Cnr Aramist Avenue &  
Southern Cross Street  
Menlyn Maine  
Waterkloof Glen Ext 2  
T +27 (0)12 420 7201

Bloemfontein  
College Court Building  
183 Nelson Mandela Drive  
Brandwag  
T +27 (0)51 412 5000

Port Elizabeth  
Ascot Office Park  
Building 3  
1 Ascot Road  
Greenacres  
T +27 (0)41 502 7500

[info.shp@sage.com](mailto:info.shp@sage.com)  
[www.sage.com/za](http://www.sage.com/za)

