# Create a New NFR

Red Hat business partners who have signed a partner agreement are eligible to receive limited quantities of free Not for Resales (NFR) software subscriptions as benefits of participating in partner programs. NFR subscriptions provide access to: all versions of Red Hat software, complete access to package updates and errata links, and access to our Knowledge base articles/Portal Discussion Groups/Magazines.

**'HOW TO GUIDE' COVERS:**

- Navigating to create a new NFR
- Selecting products
- System & business unit approvals

**STEP 1: LOCATE NFR MODULE**

- Dashboard | My Profile | My NFR Subscriptions

**STEP 2: CREATE NEW NFR**

- Select 'Create New NFR' button
- Enter different 'Contact', if applicable
- Select all 'NFR Request Use Cases' that may apply, help text information provided
- Select available products
- Default quantity autofills, maximum quantity allowable per request displays, as does product description
- Lastly, agree to the 'NFR Terms and Conditions'
- Click the 'Save and Submit' button

**STEP 3: UNDERSTANDING APPROVALS**

- The system creates an NFR request per product family
- Auto-approves those not requiring Business Unit approval [Status 'Approved']
- Distributes requests by product family to Business Unit for approvals – additional quantities, etc. [Status 'Submitted']

*If your requests have the status of 'Approved' your NFRs are now available. If your requests are showing a status of 'Submitted' please allow up to 72 hours for approval. If you have questions, please reach out to your regional partner help desk.*

**Questions or issues? Contact your regional partner help desk:**

Asia Pacific: apac-partner-helpdesk@redhat.com

Japan: partnercenter-jp@redhat.com

Europe, Middle East and Africa: emea-partner-team@redhat.com

Latin America: latam-partner-helpdesk@redhat.com

North America: na-partner-helpdesk@redhat.com